

APPLICATION FOR ADMISSION

Applying for Grade ____ 201_ New Learner / Existing Learner



Sterkspruit Christian Private School is an educational institution that is privately owned. Private schools must be recognised by and registered with the Department of Education. Our school is registered with the Educational Department of Eastern Cape, EMIS 200601149

Our school is also registered with UMALUSI, registration number SCH00372 and is fully accredited.

Our registered EXCAM CENTRE is 4062026.

Language of instruction is ENGLISH.

Admission to grade R: The age of admission to Grade R is between four-and-a-half and five-and-a-half years old if the child turns six (6) on or before 30 June in the Grade 1 Year.

Admission to Grade 1: The age of admission to Grade 1 is five years old if the child turns six (6) on or before 30 June in the Grade 1 year.

Admission to any other grade: Learners age must correspond with the average class age. Grade + 6 years. (E.g. Grade 3 + 6 years = 9 years for Grade 3)

If you are not a South African citizen, you also need a study permit and a temporary or permanent residence permit, or proof that you have applied for permission to stay in South Africa.

A non-refundable Registration fee of R 700.00 must be paid before 1st December. All registrations after 1st December will be R1 200.00. This amount does not form part of school fees. This will be used for stationery.

The cut-off date for application is 1st November.

The following documents must be attached: (Copies will be made at school)

Birth certificate / ID document of learner	Not a South African Citizen
Immunization Card	Study Permit
Latest Year End School Report / Last Term	Temporary or permanent residence permit
Transfer Letter from previous school	Proof of application to stay in South Africa
ID document of both Parents / Guardian	Above obtainable from Department of Home Affairs

LEARNER DETAILS							
Learners Surname							
Learners Full Name (as per Birth Certificate)							
Learner Resides with	Mother		Father		Guardian		Both Parents
Physical Address (where Learner resides)							
Postal Address							
Cell Phone (Learner)					Home Tel nr.		
Current age					Date of Birth		
Gender					Race		
ID Number					Ethnic Group		
Home Language					Other Language		
South African Citizen	YES			If NO – Country of Birth			
	NO			Immigration Date			
Siblings already enrolled at Sterkspruit Christian				1.			
				2.			
				3.			
Position in Family							
Church Affiliation							

INFORMATION OF PREVIOUS SCHOOL			
Present Grade		Name of School	
School Address			
School Tel No		School Fax No	
School e-mail			

SCHOLASTIC INFORMATION	
Has child ever been expelled, dismissed, suspended or refused admission to another school?	
Has child ever had any disciplinary difficulties?	
If YES, give details	
Has child ever failed a Grade? If Yes, give particulars	
Reason for selecting this school	

MEDICAL AID DETAILS			
Name of Medical Aid		Medical Aid No	
Main Member Details			
Name of Doctor		Tel. No. of Dr.	
Allergies / Medical condition of Learner		Disability	

PARENT INFORMATION - BIOLOGICAL MOTHER ONLY			
Surname		Full Names	
Title: Mrs/Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No.		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax	
e-mail address			
Marital Status (Married / Widowed / Divorced / Separated / Single)			
Name / Address / Tel No of a Relative or Friend			

PARENT INFORMATION - BIOLOGICAL FATHER ONLY			
Surname		Full Names	
Title: Mr /Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No.		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax	
e-mail address			
Marital Status (Married / Widower / Divorced / Separated / Single)			
Name / Address / Tel No of a Relative or Friend			

GUARDIAN INFORMATION			
Surname		Full Names	
Title: Mrs/Mr/Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No.		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax	
e-mail address			
Marital Status (Married / Widowed / Divorced / Separated / Single)			
Name / Address / Tel No of a Relative or Friend			
Relationship: Grandmother / Aunt / Niece etc.			
Reason why learner resides with guardian:			

SCHOOL FEES

PLEASE Note: School fees are payable monthly in **ADVANCE** and that the school looks to both Biological Parents for payment of school fees, IRRESPECTIVE if parents are single, married, separated, divorced, remarried, married customary law etc.

If there are no biological parents – Please give details of who is responsible for school fees.

Surname		Full Names	
Title: Mr/Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax (W)	
e-mail			
Relationship to learner			
Fees paid by Trust	YES		NO
Name of Trust			
Contact Person			
Tel No		Fax No	
e-mail			

PLEASE NOTE THAT THE SCHOOL HAS THE RIGHT TO CARRY OUT CREDIT CHECKS.

AGREEMENT

- I/We accept full responsibility for the payment of school fees monthly in ADVANCE for the year.
- Should my child / children leave the school for any reason whatsoever, I will give a full calendar month notice, failing which I will be liable for the school fees for the notice period.
- I agree that my child adheres to the CODE OF CONDUCT, academic, Christian and disciplinary regulations of the school and accept that as a Christian school, Sterkspruit Christian Private School has no obligation to other religions, festivals, holidays or practise.
- By signing this agreement you agree to the Sterkspruit Christian Private School Financial Policy.
- I/We declare that all of the above particulars and information are true and correct, and that I have I have read and understood the contents.

Signature of Father	Signature of Mother	Signature of Guardian	Date

OFFICE USE ONLY:**DATE RECEIVED:**

Accepted	YES	NO		Accepted in Grade	
Assessment Done	YES	NO		Starting Date	
Financial Check	YES	NO		Date accepted	
Receipt No				Accepted by:	
Amount					
Date Received					
Comments:					