

APPLICATION FOR ADMISSION 2026

Application for a New Learner or Existing Learner (Draw circle)

Name of Learner: Applying for Grade ____

RIGHT OF ADMISSION RESERVED

Herschel Main Road
Sterkspruit



Tel: 051 6110640
Email: info@scps.co.za

Sterkspruit Christian Private School is an educational institution that is privately owned. Independent schools must be recognised by and registered with the Department of Education.

Our school is registered with the Educational Department of Eastern Cape, EMIS 200601149 our school is also registered with UMALUSI, registration number 18SCH01 00568. The school have Full Accreditation from UMALUSI. Our registered EXCAM CENTRE is 4272043.

Language of instruction is ENGLISH and AFRIKAANS as the First Additional Language. IsiXhosa is an additional subject on Home Language level for grade 10-12

Admission ages: Grade R: The age of admission to Grade R is between four-and-a-half and five-and-a-half years old if the child turns six (6) on or before 30 June in the Grade 1 Year. Grade 1: The age of admission to Grade 1 is five years old if the child turns six (6) on or before 30 June in the Grade 1 year. Admission to any other grade: Learners age must correspond with the average class age. Grade + 6 years. (E.g. Grade 3 + 6 years = 9 years for Grade 3)

If you are not a South African citizen, you also need a study permit and a temporary or permanent residence permit, or proof that you have applied for permission to stay in South Africa.

A non-refundable Registration fee of R 1 100.00 must be paid before 1st December. All registrations after 1st December will be R1 200.00. This amount does not form part of school fees. This will be used for text books, photocopies, stationery, etc. The cut-off date for application is 1st November, after this date there is no guarantee for admission.

All information must be submitted, no open spaces, mark **N/A** if not applicable. Please complete neatly. Untidy and unreadable applications will not be considered. The following documents must be attached: (Previous Copies available at school and new photocopies will be made at school) Tick with X

Birth certificate / ID document of learner	If Not a South African Citizen, you also need:
Immunization Card (Clinic card)	Study Permit
Latest Year End School Report / Last Term	Temporary or permanent residence permit
Transfer Letter from previous school	Proof of application to stay in South Africa
ID document of both Parents / Guardian	Above obtainable from Department of Home Affairs

Learners Surname							
Learners Full Names (as per Birth Certificate)							
Learner Resides with	Mother		Father		Guardian		Both Parents
Physical Address (where Learner resides)							
Postal / e-mail Address							
Cell Phone (Learner)					Home Tel no.		
Current age					Date of Birth		
Gender					Race		
ID Number					Ethnic Group		
Home Language					Other Language		
South African Citizen	YES		If NO – Country of Birth				
	NO		Immigration Date				
Siblings already enrolled at Sterkspruit Christian	1.						
Position in Family (No 1, 2 or 3)	2						
	3						
Church Affiliation							

INFORMATION OF PREVIOUS SCHOOL			
Present Grade (2025)		Name of School	
School Address			
School Tel No		School Fax No	
School e-mail			

SCHOLASTIC INFORMATION	
Has the child ever been expelled, dismissed, suspended Or refused admission to another school?	
Has child ever had any disciplinary difficulties?	
If YES, give details	
Has child ever failed a Grade? If Yes, give particulars	
Reason for selecting this school	

MEDICAL AID DETAILS			
Name of Medical Aid		Medical Aid No	
Main Member Details			
Name of Doctor		Tel. No. of Dr.	
Allergies / Medical condition of Learner	Disability		

PARENT INFORMATION - BIOLOGICAL MOTHER ONLY			
Surname		Full Names	
Title: Mrs/Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No.		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax	
e-mail address			
Marital Status (Married / Widowed / Divorced / Separated / Single)			
Name / Address / Tel No of a Relative or Friend			

PARENT INFORMATION - BIOLOGICAL FATHER ONLY			
Surname		Full Names	
Title: Mr /Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No.		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax	
e-mail address			
Marital Status (Married / Widower / Divorced / Separated / Single)			
Name / Address / Tel No of a Relative or Friend			

GUARDIAN INFORMATION			
Surname		Full Names	
Title: Mrs/Mr/Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No.		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax	
e-mail address			
Marital Status (Married / Widowed / Divorced / Separated / Single)			
Name / Address / Tel No of a Relative or Friend			
Relationship: Grandmother / Aunt / Niece etc.			
Reason why learner resides with guardian:			

PLEASE Note: School fees are payable monthly in **ADVANCE** and that the school looks to both Biological Parents for payment of school fees, IRRESPECTIVE if parents are single, married, separated, divorced, remarried, married customary law etc.

If there are no biological parents – Please give details of who is responsible for school fees.

Surname		Full Names	
Title: Mr/Dr/Prof		ID Number	
Residential Address		Postal Address	
	Postal Code		Postal Code
Cell No		Phone (h)	
Employer		Occupation	
Work Place			
Tel (W)		Fax (W)	
e-mail			
Relationship to learner			
Fees paid by Trust	YES		NO
Name of Trust			
Contact Person at Trust			
Tel No of Trust		Fax No	
e-mail of Trust			

PLEASE NOTE THAT THE SCHOOL HAS THE RIGHT TO CARRY OUT CREDIT CHECKS.

AGREEMENT

- I/We accept full responsibility for the payment of school fees in monthly instalments in ADVANCE for the year.
- Should my child / children leave the school for any reason whatsoever, I will give a full calendar month notice, failing which I will be liable for the school fees for the notice period.
- I agree that my child adheres to the CODE OF CONDUCT, academic, Christian and disciplinary regulations of the school and accept that as a Christian school, Sterkspruit Christian Private School has no obligation to other religions, festivals, holidays or practise.
- By signing this agreement you agree to the Sterkspruit Christian Private School Financial Policy.
- I/We grant permission for a photo / image that includes this learner without any other personal identifiers to be published on the school's internet website as well as Social Media platforms, including, but not limited to Facebook, WhatsApp, Twitter, X, and Instagram.
- I accept that all communication like Circulars, Letters, Invoices and Statements will be send to Parents / Guardians by and via child's post. / I prefer above communication by e-mail
- Preferred e-mail address that you want to be used: _____
- Reference to be used for payments: _____ (Surname / Name / Gr)
- Date of monthly payment on the _____ day of every month.
- I/We declare that all of the above particulars and information are true and correct, and that I have read and understood the contents.

Signature of Father	Signature of Mother	Signature of Guardian	Date
OFFICE USE ONLY:		DATE RECEIVED:	
Provisionally accepted :		Reason:	
Accepted	YES	NO	
Assessment Done	YES	NO	
Financial Check	YES	NO	
Receipt No			
Amount			
Date Received			
			Accepted in Grade for 2026
			Starting Date
			Date accepted
			Accepted by: